

## Lena A. and Paul F. Addison Scholarship Application for 2023

1. Name \_\_\_\_\_ Phone \_\_\_\_\_
2. Address \_\_\_\_\_
3. Name of Parents \_\_\_\_\_
4. Proposed major field of study \_\_\_\_\_
5. College or University you plan to attend \_\_\_\_\_  
  
Have you been accepted to this school? \_\_\_\_\_
6. Grants and/or scholarships which you have been awarded to be used during the coming school year. List, with amount, if known:
7. Attach a list of the service roles you have assumed and carried out in your school, church, and community.
8. Attach a list of high school athletic participation and number of varsity letters received.
9. Attach a complete copy of your most recent Free Application for Federal Student Aid (FAFSA) form as an indication of financial need.

**PLEASE NOTE:** As set forth by the founder of this scholarship, financial need documentation is one of the criteria to be met by the applicant. To receive full consideration for this scholarship, you must include the complete FAFSA form with the application. This information will be handled in a strict and confidential manner.

10. Secure one letter of recommendation which substantiates your potential for growth as a student or person. This letter may be submitted by a school-affiliated or non-school-affiliated person.

Note: Letters of recommendation should be mailed or delivered personally by the writer of the letter to:

Ms. Tina McCloud, Guidance Counselor  
Mt. Vernon Senior High School  
700 Harriett Street  
Mt. Vernon, IN 47620

11. Provide an essay on one of the following topics:
  - a. My goals in life.
  - b. The leadership role, person, or event that has influenced me most.
  - c. Why I have chosen \_\_\_\_\_ as a career.
  - d. Challenges I have faced during high school.
12. I hereby release my high school transcript, social security number, and other demographic information for use by the MSD of Mt. Vernon Scholarship Committee.

Signature \_\_\_\_\_ Date \_\_\_\_\_

More information about the Addison Scholarship on reverse...

## 2023 Addison Scholarship Information

- A. Scholarship(s) are available for awarding to graduating members of the Mt. Vernon Senior High School Class of 2023.
- B. Selection will be made on the basis of academic achievement, leadership achievement, or future potential in either of these areas. Financial need will also be considered. Selection will be made by the MSD of Mt. Vernon Scholarship Committee based on the above criteria.
- C. This application and all supporting documents must be in the hands of the Guidance Office at Mt. Vernon Senior High School no later than April 4, 2023 at 3:30 p.m. **An application, incomplete in any way, or received after April 4, 2023 may not be considered.**
- D. Any portion of the scholarship funds not used in the first year will be carried over and disbursed in the following three years, for a total of no more than four years. All distribution of funds will be handled by the college financial aid department throughout the student's college career.
- E. Scholarship funds must be used exclusively for educational purposes for the recipient named to attend a post-secondary institution. Specifically, scholarship funds will be applied to tuition and fees, textbooks, and room and board.
- F. If a recipient transfers to another post-secondary institution prior to graduating, the scholarship funds will transfer with the student. If a recipient graduates or leaves school prior to completely exhausting the scholarship funds, any remaining funds must be returned to the Addison Trust to be used for other students.

## Addison Scholarship Evaluation Criteria

The following rating scale will be used in evaluating applications for the Addison Scholarship.

- 1. Scholarship Achievement and Potential (25 points maximum)
  - a. Strength of high school program, considering credits earned and subject difficulty.
  - b. Grade point average.
  - c. SAT scores.
- 2. Leadership Achievement and Potential (25 points maximum)
  - a. List of school, church, and community service roles and activities supplied by applicant.
  - b. Letter of recommendation outlining potential for growth.
  - c. High School athletic participation (includes number of varsity letters received).
- 3. Potential, Aspirations, and Motivation as Evidenced in Essay and Future Plans (25 points maximum)
- 4. Financial Need, as Evidenced in the Completed FAFSA Form (25 points maximum)

Total: 100 points maximum

## **Addison Scholarship Operational Procedures**

The Lena Addison scholarship program is intended to be different from other scholarships awarded to Mt. Vernon Senior High School graduates. In particular,

- Funds available to a single student may exceed \$10,000.
- Scholarship funds will be paid directly to the school in one lump sum, with that school's financial aid department administering the payment for tuition, fees, books, and room and board.
- Selection of the recipient focuses more on potential and motivation than scholastic achievement, as referenced by the Selection Criteria. In addition, only a single letter of reference is required, which forces applicants to be more selective in their reference materials.

### Selection

Selection of the recipients will be based on Selection Criteria outlined above. The MSD of Mt. Vernon Scholarship Committee will make final selection of scholarship winners, along with alternates. The Scholarship Committee will notify the Trustees of the Lena Addison Trust of these recipients and alternate names, with notification to be made in writing prior to June 1 of each school year.

The MSD Scholarship Committee is structured so that in the event that a committee member is related to or holds special interest in one or more scholarship applicants, that committee member is excused from duty for that year and will not serve on the committee for that school year.

### Payment

Students receiving Addison Scholarship funds will do so through the financial aid department of the college they attend. The Addison Trust will make payment directly to that college in one lump sum in the name of the student recipient. The college will disburse funds for educational needs of that student throughout the college career of that student.

### Instructions to College

Colleges where Addison Scholarship funds are being spent will be instructed on how these funds are to be distributed toward the educational needs of the student. Specifically, Addison Scholarship funds can only be used for the following expenses:

1. Tuition and fees
2. Textbooks
3. Room and board

Each enrollment period, scholarship funds will be applied by the college to these three expense areas, in the order listed. Any funds remaining will be held until the next enrollment period for payment of these expenses. This pattern of payment will be continued until the scholarship funds are exhausted, or until the student graduates or stops attending college, but for not more than four years total. If a student changes colleges during payment of scholarship funds, the remaining funds will be transferred to the new college to pay for the above expenses. If scholarship funds remain after payment of student college expenses, any remaining funds will revert to the Addison Trust to be distributed in future scholarships.