

MSD OF MT. VERNON  
DISCIPLINE RESPONSE FORM  
GRADES K-5

State law requires that parents of students in Grades K to 5 sign this form. It is the responsibility of the parent/and or student to return this form to the student's school. It is requested that this form be returned within 5 school days. Our cooperation is appreciated.

This is to verify that I have received and have had the opportunity to review Discipline Policy 305.

_____	_____	_____
Student's Name	School	Grade
_____	_____	
Parent/Guardian Signature	Date	

Adopted: March 4, 1996

### **305 Discipline**

We believe learning takes place in an environment that is safe, caring, positive, trusting, cooperative, pleasant, and challenging. It is the policy of the Metropolitan School District of Mt. Vernon to provide students with an environment that will enable them to focus upon learning as their major goal. In order for the expected learning environment to exist, students must conduct themselves with self-control, exhibiting respect for the rights of fellow students, teachers, administrators, and other employees. Self-discipline is the controlling behavior. Self-discipline is best defined as the control exhibited in an individual's behavior, including action/reaction and physical/verbal so that the civil rights and dignity of others are protected. Parental involvement, guidance, and support are necessary aspects in the development of student self-discipline.

Behavior of any student that disrupts the learning environment for others or creates conditions which jeopardize the safety of others will cause discipline procedures to be initiated by teachers and/or administrative personnel. Discipline procedures will be used throughout the corporation by school personnel in order to maintain the expected educational learning environment as stated in the school district's Mission Statement.

Because behaviors are complex chains of events, there will be no specific criteria for the use of discipline procedures other than the preceding description of self-discipline. However, discipline procedures shall be administered fairly, with respect for the dignity of all persons involved and without anger, malice, or prejudice. When the initiation of discipline procedures become necessary, due consideration shall be given to individual and unique differences, exceptional circumstances, and sanctions imposed by others; and said discipline shall be remedial in content, and, when appropriate, shall be progressive if repeated behavioral problems have occurred.

Some instances of inappropriate behavior are more serious than other behavior and require different approaches and clearly defined actions. The discipline procedures which shall be utilized to improve self-discipline include but are not limited to: suspension (out of school)(1-5 days), in school suspension, expulsion, exclusion (health reasons or general danger to well-being), detention, corporal punishment, probation, removal from class (for remainder of term), student/teacher conference, parent conference, work detail, loss of privilege to participate in school activities, changing seating assignment, confiscation of disruptive or banned items, contracts, denial of privileges, meaningful extra duty assignments, payment of damages or compensatory restitution, referral to special personnel within and/or outside the normal school environment, required apology, standing (as opposed to being seated), and other appropriate reasonable and legal measures.

Supervision and control by school authorities over the conduct of a student by reasonable rules and regulations are not confined to school premises, but extends to the student during anytime when the student is participating in a school activity or when the student is within the legal jurisdiction of the school.

Supervision and control are not limited in terms of student's building, classroom, or grounds. All school authorities have control over all students in all school settings. A staff member may use physical force against a student without advance notice to the principal when it is essential for self-defense, the protection of other persons than himself, the safeguarding of public school property, and/or the preservation of order.